

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. Two parishioners availed themselves of this opportunity.

Minutes of the meeting held on Thursday 2nd September 2010 at 7.30pm in Launton Village Hall

Present: Councillors: Mr Simon Turner – Chairman, Miss Wendy Foster – Vice Chairman
Mr Chris Fox, Mr Howard Hill, Mrs Molly O'Connor and Mr Ian Stubbings

In attendance: Mr Keith Dixon – Clerk
Mr Andrew Bowe CDC (part time)
Cllr Barry Wood CDC (part time)
Ms Azul Strong CDC (part time)

1. To receive and accept apologies for absence

There were none.

2. To receive any Declarations of Interest in items on the agenda

There were none.

3. To confirm the minutes of the last meeting – Thursday 5th August 2010

The above dated minutes were unanimously agreed as a true record and were signed and dated by the Chairman.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor O'Connor
Motion carried.

4. To consider applications received for co-option to the Council arising from Cllr Tutt's resignation.

The Chairman proposed that this item be deferred until the end of the meeting to enable the guests from CDC to make their presentation. The proposal was unanimously agreed (see later for details).

5. Presentation from Cherwell District Council's representative regarding 'Eco Bicester – One Shared Vision' proposals for the future development of Bicester.

(Members of the public and interested organisations are able to make comment on these proposals until 1st October).

All three representatives of Cherwell DC contributed to a presentation on the 'One Shared Vision' proposals. There followed a question and answer session in which Council members and members of the public discussed the proposals.

6. Report from Cherwell District Councillor for Launton

None was available.

7. Report from Oxfordshire County Councillor for Launton

Cllr Fulljames gave the Council a review of current concerns before the council. She also agreed to make enquiries regarding reinstatement of the village hall car park after the school hall development was completed at the Chairman's request.

8. Village Matters

- a. Tree outside the Post Office in Sherwood Close.
The Clerk reported that Cherwell DC had undertaken a Land Registry search and confirmed that the land outside the Post office belonged to Charter Community Housing. It was agreed that since the Parish Council has no responsibility for the land that the Clerk should inform the owners of the post Office and offer to notify the land owners of their request to have the tree pruned. **Action Clerk**
- b. Bushes and Tree in The Glades.
The Clerk reported that in response to an order from him, Phil Bradford had made emergency improvements by pruning back the shrubbery from the pathway. It was agreed to consider further requirements later under item 9f.

9. Finance and Governance

- a. To confirm and approve expenditure for September and review income during August.

Payments for approval and payment

Cheque No	Payee	Amount
200117	Mr Jefferies – Bus Shelter	£80.30
200118	K Dixon	£377.59
200119	HMRC – K Dixon	£76.60
200120	P Bradford	£150.00
S/O	Launton Lines	£110.00
Total Payments in	September 2010	£794.49

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	Interest August	£0.71
Bank of Ireland	Interest August	£0.01
Total Receipts for	August 2010	£0.72

Income was reviewed and expenditure approved.

Proposed: Councillor Turner **Seconded:** Councillor Fox
All in favour. **Motion carried.**

- b. To acknowledge scrutiny and acceptance of previously circulated bank statements.
Banks statements were reviewed and unanimously accepted.
- c. To review, and if concurred approve, the amended model Standing Orders.
It was proposed that the new Standing Orders based on the NALC model form and amended to meet the requirements of the Parish Council, be accepted and adopted forthwith.
- Proposed:** Councillor Turner **Seconded:** Councillor Stubbings
All in favour. **Motion carried.**
- d. To review, and if concurred approve, the amended model Financial Regulations.

It was proposed that the new Financial Regulations based on the NALC model form and amended to meet the requirements of the Parish Council, be accepted and adopted forthwith.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Hill
Motion carried.

- e. To review and if concurred approve, the amended Audit Plan.
It was agreed that since the External Auditors report was still awaited this item should be deferred until next meeting.
- f. To review the Asset Maintenance plan and discuss and decide upon actions for the balance of the year.
The Clerk presented the current version of the plan and after discussion actions were agreed to complete the outstanding tasks for the year.
Clerk to seek a quote from Phil Bradford for a once off clear up of the shrubbery in the Glades and also for an ongoing maintenance contract for both the Glades and Sherwood Close open spaces. **Action Clerk**
Cllrs Hill, Turner, Fox and the Clerk offered to assist in the repainting of the Bull Bus stop on 11th September. After consideration, it was agreed that posters should be affixed to the shelter to give notice of wet paint. **Action all named**
Cllr Hill who has made repairs to the gutter on the Station Rd shelter, offered to reattach the drainpipe before the end of the year. **Action Cllr Hill**

10.Planning

- a. To discuss and decide upon Planning Applications received.

- i. Application No. R3.0124/10
Applicant Oxfordshire County Council
Proposal planning permission for the Removal of existing Pre-School temporary building and erection of a single storey extension to provide permanent pre-school accommodation. Erection of new external canopy, internal alterations, landscaping and other associated works at Launton Church Of England School,

Location Bicester Road, Launton, Oxfordshire, OX26 5DP

The Council had no objections or comment to make on this application.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Foster
Motion carried.

- ii. Application No. 10/01158/F
Applicant Mr Clive Deeley
Proposal Single storey front extension. Two storey side extension.

Location 11 Chestnut Close, Launton, Bicester
The Council had no objections or comment to make on this application

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Stubbings
Motion carried.

b. Planning Decisions

- i. Application No. R3.0093/10
Applicant Oxfordshire County Council Speedwell House,
Speedwell Street, Oxford, Oxfordshire, OX1 1NE
Proposal
Permission for the Removal of existing Pre-School temporary building and erection of two single storey extensions to provide permanent Pre-School accommodation and displaced Key Stage 1 accommodation. Erection of new external canopy, internal alterations, and other associated works at Launton Church Of England School, Bicester Road, Launton, Oxfordshire, OX26 5DP

Application Withdrawn

- ii. Application No. 10/00872/F
Applicant: Mr S Marriott
Proposal Two storey front extension to existing chalet bungalow
Location 28 Sycamore Rd, Launton
Decision Granted subject to conditions
- iii. Application No. 10/00876/F
Applicant: Mr Justin Bucknell
Proposal Single storey front extension . Roof void to provide storage space.
Location 26 Sycamore Rd, Launton
Decision Granted subject to conditions

11. Correspondence

a. Correspondence received for action

- i. Oxfordshire Association of Local Councils – ‘How Local Councils fit into the Planning System, Effective responses to Planning Applications’ - half day training 19th October 2010.
It was agreed that Cllrs Fox and Stubbings would attend as well as the Clerk
Action all named
- ii. Oxfordshire Association for the Blind – request for donation
The Council agreed a donation of £25 under powers granted by S137 of the Local Govt Act 1972.
Action Clerk
- iii. Oxfordshire Woodland Project - request for donation
The Council agreed a donation of £25 under powers granted by S137 of the Local Govt Act 1972.
Action Clerk

It was suggested by Cllr Foster that the council’s ability to make donations to those whose work benefits the whole or part of the parish or community should be more widely publicised.

The Chairman agreed to make greater reference to the Councils powers in his annual report.
Action Chairman

- iv. CDC – ‘Eco Bicester – One Shared Vision consultation’
The Chairman proposed that due to the deadline for the consultation being before the next Council meeting that councillors should each make individual submissions as private members of the public. The suggestion was accepted. Cllr Fox offered to make laminated copies of promotional material and put it in the Bicester Rd bus shelter. Cllr Stubbings will talk to the Over 60s group on the matter and the Chairman will ask the publicans and shopkeepers to take brochures for their counters. **Action all named**
 - v. ORCC Invitation to 90th AGM and Conference
Cllrs Foster and Stubbings will attend if they are able. Clerk to forward contact details to both councillors. **Action Clerk**
 - vi. CDC – Cherwell Countryside Forum 28th September
Cllrs Foster and Turner will attend if they are able. Clerk to forward contact details to all councillors. **Action Clerk**
- b. Correspondence received for information
 - i. Environment Agency – Changes to the Flood Map in Bicester
 - ii. NHS Oxfordshire – Health News

12. Reports

- a. Chairman’s Report
The Chairman gave feedback from the NW Bicester Eco town meeting he attended along with Cllr Foster.
- b. Clerk’s Report
The Clerk reported that Oxfordshire Highways had responded to requests to trim the brambles encroaching on the footpath over Bicester Rd bridge, the new bench should be installed in Blenheim Drive week commencing 13th September, the tree stump in the Poplars should be ground out the same week and weeding of the pedestrian refuge in Station Rd will commence dependent on whether conditions. Repairs to the bench in Station Rd had been carried out by the Clerk in recent weeks.

Deferred item 4

At 9.32p.m.the Chairman asked members of the public to leave the meeting room in order that he may share with the Council, in private, the findings of Councillors Foster, Fox and himself following their conversations with the three candidates for co-option. After discussion he asked Councillors if they had formed a judgement on who they would vote for. All indicated they had. There being no members of the public left to re-join the meeting, a vote was then taken and Mrs Rachel Burn was nominated to take office.

13. Date of next meeting - Thursday 7th October 2010

The Meeting closed at 9.48 p.m.